



## Avenue City Elementary School

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## Parent Involvement Activities Plan

In order to implement the Board's commitment to parent/family involvement in students' education, the District has implemented an educational involvement plan with the following features:

1. Regular two way communication between school and parents/families. Such communication will include but not be limited to scheduled parent visits to school, electronic communication, use of translators, parent volunteers, and other programs recommended by the Parent/Family Involvement Committee.
2. Assist parents in developing positive, productive parenting skills, as well as positive productive means of interacting with District administrators and staff.
3. Provide professional development opportunities for District staff to facilitate productive parent/school involvement in promoting education of District students.
4. Involve parents in meaningful activities to enhance student learning.
5. Enhance opportunities for parents/families to visit schools in a safe and open atmosphere. Such opportunities will include, but are not limited to, identifying roles for parent volunteers, providing training for volunteers and provision of family activities at school.
6. Affirmatively involve parents in school decisions which affect their children.
7. Utilize community resources to promote and strengthen school programs, family practices, and student learning.
8. All opportunities will be made available for the participation of parents with Limited English Proficiency students, parents with disabilities, parents with students with disabilities, and parents of migratory children.

### Following are opportunities / activities for parent involvement:

- **Home Helpers**: these are jobs that can be completed at home at your own schedule some of these jobs may include cutting out projects for teachers for bulletin boards or other classroom items. This could also include making phone calls to assist the teachers and staff.
- **Classroom Cooperation**: these individuals will work with the students under the supervision of the classroom teacher to help assist him/her. This could be any activity that the teacher deems necessary for the learning of the students. These individuals will not work with the students on an unsupervised level.
- **Library Volunteers**: Will assist the librarian with any activities that she needs done, including book fair, shelving books and book inventory.
- **Lunchroom Supervisors**: These individuals will assist with the lunchroom duty and supervision of the students.

- **Bulletin Board:** Assist with Bulletin Boards throughout the school. This could include hallways or classrooms.
- **Morning Gym Supervisors:** These individuals would help with the morning free time between when children arrive at school and classes start. They would need to be available from 8 am to 8:20 when classes start.
- **Fundraising Friends:** This is an opportunity for those that would like to help a couple of times a year to help coordinate and set up the Red Wheel and Barn Candle Fundraisers.
- **Stage Hands:** This person or persons would assist the music teacher with costumes and set designs for our two music programs.
- **Recess Supervisors:** Recess is offered every day from 1:00-1:40 for students in grades K-5. Parents are encouraged to come and help supervise.
- **Parent / Teacher Conferences:** Conferences are held at the end of first quarter. If you would like to meet with teachers at other times, just make an appointment.
- **National School Lunch Week:** National School Lunch Appreciation Week is held in the fall of each year. Each class will be given different days that parents / grandparents can come to school and enjoy lunch with the student. You are welcome to come to school anytime to eat lunch with your child - just let the office know that morning.
- **PTA:** Avenue City's PTA is a large part of the school. Parents are asked to come to monthly meetings to hear about more parent involvement activities.
- **School Sponsored Athletic Events:** Avenue City offers jr. high basketball and track. Parents are always needed at these events to help supervise, take money at the gate, sell concessions, etc.
- **E-pals:** Fifth and Sixth graders have the opportunity to take part in an E-Pals activity. Parents can be involved by being the student's e-pal (pen pals using email instead of pencil and paper).
- **Office Help:** The school often needs volunteers to answer phones and complete light secretarial duties from 11:30-12:30 every day. If you would like to volunteer to do this, please call the school office.
- **Pastries for Parents:** At least once a year, parents are invited to a continental style breakfast with teachers and parents.
- **Coaches:** Basketball and soccer is offered through St. Joseph Park and Recreational League. Football is offered through the Savannah Youth Program. These teams are not sponsored by the school, but in order for ACES student's to participate parents must volunteer to coach.
- **Field Day:** Field Day is offered in May of each year. Parents are needed on this day to help supervise and plan games for the students.
- **Academic Meets:** Academic Teams are for grades 4-8. Parents can be involved by helping quiz teams at practices or helping at meets. Please talk to the Academic Coaches to get more information.
- **Screenings:** Eye, height, weight, ears, and scoliosis, is screened yearly. The school nurse often needs help with these screenings.
- **DARE Program:** The DARE Program is offered by the Andrew County Sheriff's Office. Parents are encouraged to help students with assignments, listen to their essays, and come to DARE graduation.

- **Reading Nights:** Every spring there will be a Reading Night. Reading night will be offered to all parents and students in the district. Reading night is different each year; sometimes there is a story teller, older readers, etc.
- **ACES Pride Reading Club:** Reading Club is offered twice a month for students in grades 3-8. Students and Parents can stay after school and are encouraged to read specific books. Students and Parents who meet criteria will get to go to Warrensburg to the author festival each year.
- **Field Trips:** Every class goes on at least one field trip a year (sometimes more). Parents are encouraged to attend field trips with students when possible.
- **Career Awareness:** The counselor sends home surveys once a year. Parents are asked to fill out surveys adding professions and /or hobbies that they are willing to speak to classes about.
- **Invention Convention:** Every May the ACES Invention Convention is held. Parents are asked to help students with developing inventions and they are asked to attend the invention convention.
- **Weekly Newsletter:** Every classroom teacher will send home weekly newsletter that spells out expectations for the following school week.
- **Weekly Menu and News:** School office will send home weekly menus that include upcoming events for parents and students.
- **School Mailings:** The school will send out quarterly mailings to all stakeholders in the district that communicate activities and information for parents. These mailings also include parenting tips.
- **Parents As Teachers:** The Parents as Teachers Educator will visit all parents who elect to take part in the program. The Educator will provide parents with age appropriate expectations and parenting tips every visit.
- **Text Caster:** Parents are asked to sign up for Text Caster. This program will send important texts and/or emails with important school information and parental involvement opportunities.
- **Board of Education:** Parents can always serve on the Board of Education.
- **Committees:** Parents are often asked to serve on committees that are needed for school. Committees such as technology, volunteer committee, career ladder committee, building and facility committee, and others.
- **Emails:** All staff email addresses are made available on the web for parents to use.
- **Phone Calls:** Teachers planning times are made available to all parents so that they can call during school hours to discuss anything.

**Parents will be asked to evaluate each involvement activity at the end of each school year. After evaluations are turned into the school office a group of teachers, parents, and administrators will meet to discuss evaluations and make necessary adjustments to the plan. This evaluation and revised plan will be turned into Superintendent by June 1 of every year.**